



HIST-1110: Survey of World Civilization I (Online | Spring 2018)

Instructor Information

Instructor Name	Mary Pratt
Instructor Rank	Associate Professor of History
Instructor Email	mpratt@southwest.tn.edu This e-mail is to be used only when PAWS is not available.
Instructor Website	http://faculty.southwest.tn.edu/mpratt
Instructor Office	Maxine A. Smith Center 214d
Office Hours	M-W 7:30 a.m. - 10:30 a.m. TR 7:30 a.m. - 9:00 a.m. Virtual Hrs.: Wed. 1:00-2:00 p.m.
Instructor Phone	(901) 333-6056
Department Phone	(901) 333-5195

Course Information

Course Description

This course traces forms of civilizations from their origins through the 1500s.

Student Learning Objectives

Upon completion of this course, the student will demonstrate the ability to: analyze facts and interpretations, analyze and compare political, geographic, economic, social, cultural, religious and intellectual institutions, structures, and processes across a range of historical periods and cultures; recognize and articulate the diversity of human experience across a range of historical periods and the complexities of a global culture and society; draw on historical perspective to evaluate

contemporary problems, issues; and, analyze the contributions of past cultures/societies in the contemporary world.

Prerequisites

READ0810 and ENGL0810, or equivalents

Corequisites

None

Instructional / Learning Methods

This is a reading intensive class. To succeed students should follow the reading assignment schedule, utilize the study guide material, and complete all tests, written assignments and discussions in a timely manner.

Textbooks, Supplementary Materials, Hardware, and Software Requirements

Required Text

A History of World Societies, v. 1, 10th edition. McKay, Ebrey, Beck, Crowston, Wiesner-Hanks, and Davila

Publisher: Bedford/St. Martin's/ Macmillan Education

This is the ONLY textbook we are using for this class.

Campus libraries and Academic Support Centers may have copies of earlier editions of the textbook for student use on campus (not for checkout).

Hardware Requirements

This course does require the use of a computer. These are general recommendations for accessing any of the services that Southwest offers on the Web (e.g. My. Southwest, etc.). strongly recommended)

If this course requires the use of a computer, these are general recommendations for accessing any of the services that Southwest offers on the Web (e.g. [My.Southwest](#), etc.).

- minimum Pentium IV or higher processor (recommended)
- SVGA monitor, minimum resolution 800x600 (1024x768 strongly recommended)
- CD-ROM or DVD drive
- floppy drive, zip drive, or CD-RW drive
- Mouse or compatible pointing device
- at least 512 MB of RAM (recommended)
- (optional) printer

Software Requirements

Students must use Microsoft Word for all written assignments which are to be submitted via the course Dropbox.

Some assignments will require that students have Adobe Flash Player. This can be downloaded for free: <https://get.adobe.com/flashplayer/>

The software listed below is recommended for any student accessing Southwest services through the internet. Your course may have specific software requirements.

- Windows 7, Vista, XP
- Mac OS X (up to 10.6) (OS 10.6 recommended)
- Linux with a Supported Browser
- Microsoft Edge+
- IE 10 & 11: some issues+
- Firefox (latest)+
- Firefox ESR+
- Chrome (latest)+
- Current Anti-Virus protection
- Reliable Internet connection (broadband recommended but not required)

Many instructors may require assignments to be submitted using Microsoft Excel or Microsoft Word. To learn how to obtain discounted software from Microsoft, visit <http://southwest.tn.onthehub.com>.

Assessment and Grading

Method of Evaluation

Students will be evaluated through point totals based on assignments, discussions, and tests during the semester. There are three major unit exams and a comprehensive final exam. The lowest test/exam grade will be dropped. If a student misses a unit exam he/she must take the comprehensive final exam to replace that "0" grade for the missed unit exam. There are no "make-ups" for a missed comprehensive final exam.

Grading Scale

A=360-400 points

B=320-359 points

C=280-319 points

D=240--279 points

F< 240 points

Testing Procedure / Policy

All course tests will be administered online and open for at least 24 hours.

The test schedule is posted on the course calendar/schedule. Each test should be taken as scheduled. There are three major unit exams and a comprehensive final exam. The highest three test/exam grades will be used for the final course grade calculation. If a student misses a unit exam he/she must take the comprehensive final exam to replace that "0" grade for the missed unit exam. **There is no make-up test for missing the comprehensive final exam.**

Major Assignments

There will be written assignments throughout the semester. Assignments must be completed in Microsoft Word and submitted via the course PAWS Dropbox by the posted deadlines. All work must be the original work of the registered student. Copying from online or other sources is plagiarism and will result in failure. Please check the calendar for written assignment deadlines.

Participation / Attendance Policy

Students are expected to log on to the course at least two [\[2\]](#) times per week. Online courses are as rigorous as traditional classroom courses. Students should expect to spend at least three [\[3\]](#) to six [\[6\]](#)

hours perweek completing the reading and written assignments, studying, and working on the course materials.

ATTENDANCE: Attendance records will be based upon a student's meaningful participation through the completion of tests, assignments and discussions within the allotted time frame. The records office will be notified of students who are not attending (i.e. participating). Lack of attendance (meaningful participation) can affect a student's financial aid.

Policy on Student Professional Conduct

All students are expected to maintain academic professionalism while using this site. All communications should reflect proper grammer and usage. Students should be fair, accurate and respectful in all communications with fellow students, staff and faculty. Students are expected to accept constructive criticism from faculty in an appropriate manner. Students should maintain proper E etiquette (no profanity, no writing in all caps).

Students are required to wear their student ID at all times when on campus.

Additional Policies

Guidelines for Communications

Email Guidelines

For this course please use the PAWS e-mail and list HIST1110 Online in the subject line.

Each student has been provided a Southwest e-mail account. Please do not email your classmates unless the topic relates specifically to this course. E-mails that contain advertisements, solicitations, personal interests, etc. are strictly forbidden. Below are a few guidelines that you should keep in mind when sending email:

- Always include a subject line.
- Typing in all CAPS is considered SHOUTING in Cyberspace. So please use upper and lower case characters when sending e-mails.
- Remember, without facial expressions some comments may be taken the wrong way. Be careful in wording your e-mails and use good [Netiquette](#)
- Use standard fonts.

- Do not send large attachments without permission.
- Respect the privacy of other class members.

Online instructors will respond to all e-mails within 48 hours.

Discussion Guidelines

***Discussion items will be posted throughout the semester. Please check the calendar for discussion deadlines. Late discussions will not be accepted.**

All posts must be original and in your own words. Copying from online and text sources is plagiarism and results in failure.

Below are a few guidelines that should be adhered to when using the Discussion forum. Messages that contain advertisements, solicitations, personal interests, etc. are strictly forbidden.

- Review the discussion threads thoroughly before entering the discussion.
- Please try to maintain threads by using the "Reply" button rather starting a new topic.
- Do not make insulting or inflammatory statements to other members of the class. Be respectful of others' ideas.
- Be patient and read the comments of other group members thoroughly before entering your remarks.
- Be positive and constructive in group discussions.
- Respond in a thoughtful and timely manner.

Technical Support

Technical Support

[My.Southwest](#): Submit a [Student Technical Support Request](#). Please provide a full detailed explanation of the problem.

[PAWS](#): For course related questions, contact your instructor. For technical issues with the PAWS website, contact the College Helpdesk at (901) 333-4357.

Course Topics

Tentative Schedule

- The Origins of Civilization
- Civilization in India
- Civilization in China
- Civilization in Korea and Japan
- The Greeks* The Romans
- The World of Islam
- The World of Africa and the Americas
- The World of Europe
- The Renaissance
- The Reformation
- The Age of Global Encounters

Student Services

Embedded Librarian Service

This service may be found inside PAWS courses.

Two Southwest Librarians are assigned to work with you and your instructor throughout the course for the entire semester. The Librarians will suggest library resources and answer questions sent to "Ask A Librarian".

To contact a Librarian, go to the Classlist and select the "Ask A Librarian" tab.

Student Services Links

- [Academic Support Centers / Tutoring](#)
- [Advising and Counseling](#)
- [Campuses, Centers and Sites](#)
- [Student Disability Services](#) Southwest Tennessee Community College is committed to serving all students, including students with disabilities, and adheres to the guidelines set forth in Title II of the Americans with Disabilities Act (ADA).
- Additional Links: [Student Information & Services](#)

Academic Support

The Academic Support Center (ASC) provides free services and resources to help Southwest students successfully reach their academic and career goals. These services include tutoring by peer and master tutors, computer labs, success workshops, academic coaching, early alerts from your instructors and areas for individual or group study at numerous locations. The ASC also provides Supplemental Instruction in some of our general education classes and the Center is also responsible for Academic Progress Reporting so that you will be aware of your academic standing during the 5th-6th week of the semester. Online tutoring services are offered through Smarthinking 24 hours a day, 7 days a week. Simply login to your PAWS to access this online tutoring resource.

Additional Information

Drop/Withdrawal Dates

See the official college catalog for the current withdrawal policies. Important semester drop and withdrawal dates can be found on the college Web site at <http://www.southwest.tn.edu>.

Academic Misconduct

Cheating/Plagiarism: Cheating and plagiarism (taking the ideas/writings of another and passing them off as one's own) will not be tolerated and will result in failure. I will always run a plagiarism software to check and will find your source if you plagiarise.

Please refer to the Southwest Student Handbook. For a more detailed explanation of plagiarism and how to avoid it see the following website: <http://tutorials.sjlibrary.org/tutorial/plagiarism/selector.htm>

Plagiarism, cheating, and other forms of academic dishonesty are prohibited. A student guilty of academic misconduct, either directly or indirectly, through participation or assistance, is immediately responsible to the instructor of the class. The instructor has the authority to assign an "F" grade or a zero for the exercise or examination, or to assign an "F" for the course. College sanctions for academic misconduct may include suspension or dismissal from the College. Please see the section in the current Catalog on Academic Misconduct.

Classroom Behavior: Any student engaged in disruptive conduct or conduct violating the general rules or regulations of the College may be ordered to temporarily leave the classroom. Extended or permanent exclusion from the classroom can be achieved only through appropriate procedures of the College.

Open Labs

Macon Cove

- Academic Support Center: Available during working hours
- Bert Bornblum Library: Available during library hours
- Farris 2131: M-R 8-5:30, F 804:30

Union Avenue

- Academic Support Center - F Building, Room 319, available during working hours
- Parrish Library - Available during library hours
- M105: 8-6:30

Gill

- Computer Lab- Room 101 (Please note - this room is available when classes are not scheduled. Schedule fluctuates each semester.)
- Library - Available during Library hours only.

Maxine Smith

- Open Lab- Room 101.
- Library - Available during Library hours only.

Whitehaven

- Open Lab Building 6, Room 127
- Library - Available during Library hours only.

Syllabus Updates

The instructor reserves the right to make changes as necessary to this syllabus. If changes are necessitated during the term of the course, the instructor will immediately notify students of such changes.